

The regular meeting of the Village Board was held on July 7, 2025, at the Middleburgh Library.

Present: Mayor Timothy Knight; Trustees: Sheryl Adams, Robert Tinker, Kevin Young, Amanda Fernandez; Also present: Clerk Laraway, Attorney Mauhs, James Schilling, Fire Dept: Michael Devlin, Ethan Trombley, Kevin Heckman, MVEDD Hannah Dillenbeck and Heather Devitt, Patty Paser, The Mountain Eagle David Avitabile.

Mayor Knight called the meeting to order at 7:00 PM with the Pledge of Allegiance.

Mayor Knight held a moment of silence for Texas flood victims.

Mayor Knight announced: JRC Summer Band Concerts – Friday, July 11; Friday, July 18; Friday, July 25; Friday, August 1; Baker Ave. Block Party - Saturday, July 12 from 5:30pm to 9pm.

Trustee Tinker made a motion, seconded by Trustee Young, to approve Regular Board minutes for June 2, 2025. Upon a roll call vote, this motion was unanimously carried 5-0. Trustee Tinker made a motion, seconded by Trustee Adams to approve Joint Board meeting minutes for June 12, 2025, and Special Board meeting minutes for June 12, 2025. Upon a roll call vote, this motion was unanimously carried 4-0; Trustee Fernandez recused, as she was absent from the June 12, 2025 meetings.

Mayor Knight swore in Middleburgh Fire Department Fire Peace Officers Kevin Heckman and Ethan Trombley.

Fire Department Monthly Report: Assistant Chief Devlin reported: Department is closing out DEC grant for \$10,000 wildland gear; Did flow testing for air packs; Pump test for hose and nozzles done; Department hasn't purchased nozzles in last twenty years. The department will be attending a demo to see about replacing nozzles; Valley Market having issues with knock box, getting new keys.

Code Officer Fink was unable to attend the meeting and provided report: Permits issued: Solar, Pools, and building entrance ramp; Order to Remedy's were issued for unregistered vehicles and lawn mowing/debris. Mayor Knight reported 111 Railroad Ave. property asbestos survey results can back clean with only trace amounts. Trustee Young made a motion, seconded by Trustee Tinker to advertise an RFP to demolish building. Upon a roll call vote, this motion was unanimously carried 5-0. Bids will be opened August 1, 2025, at 2pm in the Village Hall at 309 Main Street, Middleburgh, NY 12122. The board discussed having a Special Demolition Project meeting prior to demolition of property.

Clerk Laraway Monthly Report: Clerk and Deputy Clerk Kelley worked on Youth Program paperwork; Parking Tickets; Shredded approved record destruction documents; Water & Sewer; Cemetery burials and foundations; EFC refinance paperwork; WWTP final audit documents; Village Tax second payment reminders; Went over half year budget number with the Mayor and DPW Keyser; Researched bond percentage rates for water bond.

MVEDD were present to discuss NYSDOS Smart Growth Grant. They discussed the importance of updating your Comprehensive Plan every ten to fifteen years. Villages last updated comprehensive plan was in 2015. The cost estimate would be around \$75,000, the grant would be 90% State 10% Village share and is due by July 31, 2025. MVEDD and the Grant Committee had a walk about Village to see what the Village already has and what might be future projects. Trustee Tinker stated the next step should be applying for this grant to complete a new comprehensive plan, committee member Patty Paser stated that it is very important to include residents, form a plan and try to hit our goals. It was also discussed to have table at 4th Friday events as to gather residents and people passing through ideas and input. Trustee Tinker made a motion, seconded by Trustee Fernandez adopt **RESOLUTION #6 of 2025: Demonstrating Support and Consent to Apply for a Smart Growth Community Planning and Zoning Planning Grant: Village Comprehensive Plan Update.** Upon a roll call vote, this motion was unanimously carried 5-0. Board approved Mayor Knight and Grant Committee member Patty Paser to be lead on Grant Application.

DPW Superintendent Keyser Monthly Report:

General

- Patched more potholes.
- Lots of mowing and weed whacking throughout the Village.
- Installed some new signs in various parts of the Village, including the Pomeroy Historic Sign at Depot.
- Ditched Maple Ave.
- Nothing major going on until Straub Lane and Wells Avenue street paving.

Water

- SCADA Control Panel is still down. We have received one quote to replace: Smith Controls \$28,075. Waiting for one more quote.
- We had a couple of small leaks to look at and fix, nothing major.
- We are doing water meter readings this month for August billing.
- Ti-Sales Quote: \$311.76 per electronic meters > 24 meters \$3,741.12. It was the consensus of the Board to include 24 new electronic meters at an estimate of \$7,482.24, with the Bond for the new water control panel. The village purchased 432 electric meters and a new billing program using COVID ARPA money, saving Village residents \$151,717.

Trustee Fernandez made a motion, seconded by Trustee Tinker to schedule Public Hearing for Water Bond August 4, 2025, at 7:10pm at the Middleburgh Library. Upon a roll call vote, this motion was unanimously carried 5-0.

Sewer

- Village had a DEC inspection – things went well. We have a manhole on MT Path that isn't sealed and is letting in a fair amount of ground water. DEC requested that we investigate fixing it; we put a camera down a couple of lines to see condition and they all looked decent and clear.

- A-Team came out to clean the pump station and found a pump in Danforth station that needs to be rebuilt. They will bring the spare they've stored for us that we purchased at the end of last year to put in and take the existing broken pump back to their shop for repair.

Trustee Tinker surveyed the old section of the Cemetery with Pridemark Tree Service. They decided on seven trees to be removed at a cost of \$7,200. Trustee Tinker then read a letter submitted by Coltrain Funeral Home stating that he would donate \$7,200. He wrote as a local funeral director and monument business he knows firsthand the dangers of trees around graves and monuments and feels this donation will benefit all of us professionally and the families we strive to serve. Trustee Tinker made a motion, seconded by Trustee Adams, to accept Coltrain Funeral Home's donation of \$7,200 towards cemetery tree removal. Upon a roll call vote, this motion was unanimously carried 5-0. Trustee Tinker made a motion, seconded by Trustee Young, to approve \$400 for additional cemetery tree removal. Upon a roll call vote, this motion was unanimously carried 5-0. Trustee Tinker and the Board discussed increasing cemetery line-item budget to include more money for tree removal in old section of Cemetery. The Board also discussed the vault steps need repairing.

Deputy Mayor Adams gave an update on Oktoberfest: Oktoberfest committee would like to give back to the community by donating a volleyball net for Timothy Murphy Park. Trustee Fernandez made a motion, seconded by Trustee Tinker to accept donation of volleyball net to be placed in Timothy Murphy Park. Upon a roll call vote, this motion was unanimously carried 5-0. The Oktoberfest also donated a tree in Badgley Park this spring.

Trustee Fernandez updated the Board on solar benches that will be placed in Badgley Park: they have been shipped and will be here soon. Discussion ensued on what can be done with the skating rink in Badgley Park: possibly a basketball court. It was the consensus of the Board to empower Trustee Fernandez to get quotes for the project.

Mayor Knight presented to the Board a quote from Kustom Signals of \$3,697 for a speed sign for Clauverwie Road. It was the consensus of the Board to table until next month's meeting so more quotes could be presented.

Contractor was unable to fulfill his obligation to replace sidewalks on Scribner Ave. Trustee Tinker made a motion, seconded by Trustee Young to advertise RFP for sidewalks on Scribner Ave.: 375' of 4'x6" sidewalks with one blind tile. Upon a roll call vote, this motion was unanimously carried 5-0.

Trustee Adams made a motion, seconded by Trustee Tinker to approve Energy Contract with Polaris for 24 months at \$0.9820 per kWh for a term of two years. Upon a roll call vote, this motion was unanimously carried 5-0.

Mayor Knight proposed applying for a CDBG Public Facilities Grant for handicapped ramp at the Village Hall. This grant would fund 100% of the project costs if awarded. Board discussion ensued. Trustee Tinker made a motion, seconded by Trustee Fernandez to authorize Mayor Knight to submit CDBG Public Facilities Application for the purpose of handicapped ramp at the Village Hall. Upon a roll call vote, this motion was unanimously carried 5-0. Mayor Knight made a motion, seconded by Trustee Tinker to hold a public hearing on CDBG Public Facilities Grant on August 4, 2025, 7:05 PM at the Middleburgh Library. Upon a roll call vote, this motion was unanimously carried 5-0.

Public Comment: None

Mayor Knight made a motion, seconded by Trustee Adams to pay the Bills: Bills from the General Fund in the amount of \$41,738.05 were audited and ordered paid. Bills from the Water Fund in the amount of \$3,945.12 were audited and ordered paid. Bills from the Sewer Fund in the amount of \$14,716.65 were audited and ordered paid. Upon a roll call vote, this motion was unanimously carried 5-0.

Trustee Young made a motion, seconded by Trustee Tinker to enter into executive session at 8:08pm to discuss proposed sale of real property. Upon a roll call vote, this motion was unanimously carried 5-0.

Trustee Tinker made a motion, seconded by Trustee Fernandez to enter back into regular session at 8:29pm. Upon a roll call vote, this motion was unanimously carried 5-0.

Correspondence: Correspondence: 6/9/25 letter Village of Middleburgh re: Valley Contractors sidewalk; Letter Constellation re: emissions; letter CDPHP re: rate increase; Fire Dept. re: leave of absence; 6/16/25 letter Charter Comm. re: channels; 6/17/25 letter Village Middleburgh re: Middleburgh Winery serve wine; 6/26/25 letter Certificate Liability VMJR; 6/23/25 Gross Tax>Time Warner, PAEREC Comm., ID T Corp., Google North America.

Trustee Tinker made a motion, seconded by Trustee Fernandez, to adjourn at 8:29pm. Upon a roll call vote, this motion was unanimously carried 5-0.

Respectfully submitted by,
Melanie Laraway - Clerk.