

The regular meeting of the Village Board was held on June 2, 2025, at the Middleburgh Library.

Present: Mayor Timothy Knight; Trustees: Sheryl Adams, Robert Tinker, Kevin Young, Amanda Fernandez; Also present: Clerk Laraway, Attorney Mauhs.

Mayor Knight called the meeting to order at 7:00 PM with the Pledge of Allegiance.

Mayor Knight announced: SEEC/MVEDD Grants Walkaround – Tuesday, June 10 at 9:30 AM; M&S Depot Pomeroy Sign Unveiling – Thursday, June 12 at 5:45 PM; Annual Joint Town & Village Meeting is scheduled for Thursday, June 12 at 6 PM (Middleburgh Firehall). Crown Castle will be installing a new flag on the cell tower.

Trustee Fernandez made a motion, seconded by Trustee Adams, to approve Regular Board minutes for May 5, 2025. Upon a roll call vote, this motion was unanimously carried 4-0. Trustee Young recused, as he was absent from the May 5, 2025 meeting.

Trustee Tinker made a motion, seconded by Trustee Young to open Public Hearing on Water Rents Schedule at 7:04pm. Upon a roll call vote, this motion was unanimously carried 5-0. The board discussed increasing the overage rates per thousand after the minimum 10,000 gallons charge from \$3.00 per thousand to \$5.50 per thousand. There was no public comment.

Fire Chief Gregory Monthly Report: Unable to attend meeting. Reported to the Mayor that there was nothing significant to report.

Code Officer Fink: Issued new permits for Fence, Inspection of new homes at Middleburgh Meadows; A few food truck vendor inspections; Issued a few needs to cut grass courtesy letters to residents.

Mayor updated that 111 Railroad Ave. is now owned by the Village as of May 30, 2025. The amenities will now need to be disconnected, and an asbestos survey will need to be conducted. The building was inspected, and it is in major disrepair. After Village receives asbestos survey, the project to demolish building can be put out to bid. Estimating project will be completed by fall.

Trustee Adams made a motion, seconded by Trustee Tinker to waive 111 Railroad Ave. 2025 Village property tax in the amount of \$1760.65. Upon a roll call vote, this motion was unanimously carried 5-0.

Trustee Tinker made a motion, seconded by Trustee Young to Waive 111 Railroad Ave. 2024 Water & Sewer Rents in the amount of \$872.16. Upon a roll call vote, this motion was unanimously carried 5-0.

Trustee Young made a motion, seconded by Trustee Tinker to waive future water & sewer rents charges for 111 Railroad Ave. Upon a roll call vote, this motion was unanimously carried 5-0.

Mayor Knight reached out to a couple of asbestos companies and only one responded. Trustee Fernandez made a motion, seconded by Trustee Adams, to accept a quote for 111 Railroad Ave. from Ambient Environmental for Asbestos Survey in the amount of \$2,150.00. Upon a roll call vote, this motion was unanimously carried 5-0.

Clerk Laraway Monthly Report: Nothing major to report for May. Attorney Michael Breen donated to the Village three framed pictures: one of 1949 metal bridge, one of Village from Vroman's Nose, one aerial view of the Village. Clerk Laraway and Deputy Clerk Kelley will be working on putting together items for the 2025 Time Capsule, which will be buried on August 22, 2025, in the Village Memorial Park. If anyone has ideas or items they wish to donate towards the capsule, please contact the Village Clerk's office. Clerk Laraway gave the Board updated Balance sheet and Profit by Loss sheets.

Trustee Tinker made a motion, seconded by Trustee Young to approve funds transfers to cover DPW Superintendent Keyser's salary increase, A5110.8 (Streets Health) to A5010.1 (DPW Salary) in amount of \$2973.02; F8340.8 (Water Health) to F8340.1 (DPW Salary) in the amount of \$2336.10; G8130.8 (Sewer Health) to G8110.1 (DPW Salary) in the amount of \$1768.92. Upon a roll call vote, this motion was unanimously carried 5-0.

DPW Superintendent Keyser Monthly Report:

General

- Meeting with Gorman Group to get quotes on paving roads for 2025 (Wells, Straub, Sheldon)
- Pouring Cemetery Foundations
- American Flags have been placed
- Lots of mowing throughout the Village and in Cemetery.
- June: ditching work, sidewalk patches, second round of patching potholes.

Water

- Control Panel went down, now running on manual mode. Waiting for quotes to replace outdated panel.
- Flushed Hydrants.
- Fixed couple of water shutoffs.

Sewer

- Plant running fine. There is little increase in flow due to excessive rainwater.

Mayor Knight Monthly Report:

Meetings

- 5/6/25 County Infrastructure Committee - Proposed Joint Clauverwie Project
- 5/7/25 Oktoberfest Association - Planted Tree at Fire Department Park
- 5/12/25 Grants Committee - Kickoff Meeting
- 5/27/25 Boy Scouts Meeting - What does an elected official do?

- 5/27/25 MEVAC Board of Directors - Annual Meeting
- 5/29/25 Angela Bornn - Community Art Show

Events

- 5/10/25 Coordinated Ribbon Cutting for Forget Me Not Soda Shoppe
- 5/23/25 Coordinated DPW Assistance for first MABA Fourth Friday
- 5/26/25 Dedicated new Village Memorial Park Sign for Rotary Club
- 6/1/25 Volunteered to help set up the JRC Band Stage on MCS Lawn
- M&S Depot Pomeroy Sign Unveiling with Historical Society; Heritage Day Concert; Baker Avenue Block Party.

Projects/Misc

- I am continuing to work on the State/National Historic Registry Application for Village Hall. Local historian Charley Spickerman has been a wealth of knowledge for me on Village Hall history and photographs.
- I volunteered to collect and count parking meter charge in early May; I may do so again in the future.
- I officially signed 111 Railroad Avenue over to the Village of Middleburgh in late May.

Discussion: Resident requested installing solar speed limit sign on Clauverwie as you come into the Village. Discussion ensued and it was the consensus of the Board to get a quote for speed limit sign.

Discussion: The Village applied for a grant to purchase two pedestrian crossing light for 309 & 308 Main Street crossing. The Village was not awarded the grant. The Board reviewed the Tapco Pedestrian Lights System quote for \$10,262.80. Trustee Tinker made a motion, seconded by Trustee Adams to purchase Pedestrian Light System for \$10,262.80 and pay for them out of Streets saving account. Upon a roll call vote, this motion was unanimously carried 5-0.

Mayor Knight was approached about possibly having an art exhibit at Timothy Murphy Park sometime this summer. The consensus of the Board was this would be a welcomed project.

Trustee Young made a motion, seconded by Trustee Fernandez to approve Baker Ave. Block Party for Saturday, July 12, 2025, from 5:30pm to 9:00pm, with band at a cost of \$400.00. Upon a roll call vote, this motion was unanimously carried 5-0.

Trustee Tinker made a motion, seconded by Trustee Adams to close Public Hearing on Water Rents Schedule at 7:38pm with no public comment. Upon a roll call vote, this motion was unanimously carried 5-0.

Trustee Tinker made a motion, seconded by Trustee Young to approve Water Rents overage rate increase per thousand from \$3.00 to \$5.50 per thousand. Upon a roll call vote, this motion was unanimously carried 5-0.

Public Comment: None

Mayor Knight made a motion, seconded by Trustee Adams to pay the Bills: Bills from the General Fund in the amount of \$46,771.88 were audited and ordered paid. Bills from the Water Fund in the amount of \$5,362.31 were audited and ordered paid. Bills from the Sewer Fund in the amount of \$7,672.38 were audited and ordered paid. Upon a roll call vote, this motion was unanimously carried 5-0.

Trustee Tinker made a motion, seconded by Trustee Fernandez to enter into executive session at 7:53pm to discuss proposed sale of real property. Upon a roll call vote, this motion was unanimously carried 5-0.

Trustee Tinker made a motion, seconded by Trustee Young to enter back into regular session at 8:27pm. Upon a roll call vote, this motion was unanimously carried 5-0.

Trustee Tinker made a motion, seconded by Trustee Young to empower Mayor to reach out to MCS in follow-up letter to previous Village correspondence that was not responded to, re: Village-owned parking lot adjacent to the High School. Upon a roll call vote, this motion was unanimously carried 5-0.

Trustee Tinker made a motion, seconded by Trustee Adams to empower Mayor Knight to advertise RFP for demolition on 111 Railroad Ave. after the asbestos survey is completed. Upon a roll call vote, this motion was unanimously carried 5-0.

Correspondence: 5/2/25 letter Heidelberg re: Name change; 5/5/25 Cert. Liability James Maloy; 5/6/25 letter Bill Morton re: proposed improvements Depot Museum; 5/7/25 letter V. Middleburgh re: Thank you Memorial Park sign, approval Memorial Park trees; 5/6/25 letter NAMI flyer; 5/9/25 Cert. Liability NBT Ins.; 5/12/25 letter National Grid re: electric supply; Letter MEVAC Board meeting; 5/20/25 Gross Tax- IDT Corp., Time Warner; Letter Verizon re: portal; 5/22/25 32 NY ReLeaf Conference; 5/28/25 Schoharie Co. Sales Tax.

Trustee Fernandez made a motion, seconded by Trustee Tinker, to adjourn at 8:28pm. Upon a roll call vote, this motion was unanimously carried 5-0.

Respectfully submitted by,
Melanie Laraway - Clerk.